



## **MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION**

**Tuesday, April 18, 2017 at 7:00pm**

**West Vancouver School Board Office**

**Present:** C. Broady, Chair; D. Stevenson, Vice Chair ; N. Brown, S. Donahue, P. Dorsman, Trustees; C. Kennedy, Superintendent of Schools; D. Eberwein, Deputy Superintendent of Schools; J. Leiterman, Secretary Treasurer; S. Nosek, Director of Instruction; L. Tomlinson, Director of Instruction; D. Nelson, Director of Instruction; K. Martin, Director of Human Resources

**Absent:** W. Hickey, Director of Facilities

### **A. CALL TO ORDER & ANNOUNCEMENTS**

Chair Broady called the meeting to order and acknowledged that we are on the traditional territory of the Squamish Nation and said we appreciate our relationship as we work together to move education forward in our district. She then congratulated Cypress Park Vice Principal Meredith Fenton on her new position as Director of IB Programmes at UBC.

### **B. BOARD HIGHLIGHTS**

#### **"Fostering Effective Communication" – West Bay Elementary**

*Principal Judy Duncan, teachers Morag Kelpin, Jessica Eguia, Janet Hicks, and students Ilan, Connor, and Julianne*

Principal Duncan introduced the West Bay teachers and students, and briefly spoke about the school's efforts to improve student communication skills through various strategies, including language learning, connecting with others, and presentation formats.

Ms Eguia told trustees that to learn to speak another language is to take on a world of culture and develop a deeper level of thinking. At West Bay, French is taught in grades K – 7, and for the first time, Spanish is also an option for grade 7 students. Students are encouraged to use their new knowledge of another language to connect and engage with one another, acquire, interpret and present information, and explain and reflect on their experiences. Grade 7 student Ilan spoke of his experiences learning Spanish and about Latin American culture. He said it was hard work, but he is now looking forward to being able to sharing his new knowledge with family members in Mexico, with whom he will now be able to speak Spanish.

Mrs Kelpin next told trustees about the opportunities given to students as the result of an innovation grant from the district. Teachers used the grant to help students discover whether they could develop and improve their communication skills by working with seniors in the community who grew up in West Vancouver. Isaac Vanderhorst of the West Vancouver Museum was a great resource, as was Bob Baker, who provided a different perspective, and various other seniors who visited and met with students to share stories. Students then picked their favourite anecdote and wrote about it. Student Connor shared the process with trustees, saying he loved hearing stories from Wendy Topham, who used to ride her horse all around West Vancouver, including to the only store where it was possible to buy groceries. He said he loved the intergenerational project, and it allowed him to improve not only his writing, but his listening and questioning skills as well.

Ms Hicks explained a different strategy for improving student communication skills – ignite presentations. This format has students speaking to 10 different slides, which advance automatically every 15 seconds. Grade 6 students gave ignite presentations on the theme ‘everyone has a story’. This exercise was a challenge, as students could not see the slides and had to effectively tell their story within two and half minutes. Grade 7 student Julianne presented her ignite project to trustees, speaking about how peoples’ passions are woven into their individual stories.

Principal Duncan concluded by thanking the board and senior staff for listening and supporting the learning at West Bay. She said by visiting, encouraging, and supporting students, they are helping to make learning a joyful act. Teachers try every day to infuse that joy into the strategies they use and the support at the district level is much appreciated.

### **“Cypress Park Turns 100” – Cypress Park Primary**

*Principal Judy Duncan, Vice Principal Meredith Fenton, and parent Alys Shantz*

Principal Duncan introduced Vice Principal Fenton, who in turn introduced long-time Cypress Park parent Alys Shantz. Both Mrs Fenton and Mrs Shantz attended Cypress Park as children. .

Mrs Shantz told trustees that after a box of old class photos was discovered during the school renovation a few years ago, she was inspired to research the history of school. Though the footprint of the school has moved several times, and the current building is 50 years old, Cypress Park School has been an important part of the communities of West Vancouver and Point Atkinson for a century. She presented a slideshow, recounting the history of Burrard Inlet and the surrounding settlements from the late 1800s to present day. Photographs, maps, and stories illustrated how the area was shaped by both national history and local business ventures. The incorporation of West Vancouver as a municipality in 1912 was followed by the subsequent creation of the first West Vancouver School Board with John Lawson as chair. After the building of Hollyburn School, the First World War, local politics, population growth, and influential residents such as the Caulfeilds and Kettles would influence much debate and change about where to build another school. Eventually, in 1917, a 24ft x 30ft one-room schoolhouse was built at Marine Drive and Stearman Ave, with Miss Jones as the teacher of the second permanent school in West Van. It closed and re-opened again within a few years, and the school served the children of workers at the nearby Great Northern Cannery, many of whom were Japanese-Canadians. Eventually the school closed again as space was available in Dundarave and Hollyburn schools. By the 1960s, the population of West Van was growing and plans were created to build a new school on previously-acquired land on Morgan Crescent, part of which was being used as playing fields. Cypress Park School re-opened in the current building in

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February 1967. As a result of population decline, the school closed again in 1983, only to be re-opened in 1998 to ease crowding at Caulfeild Elementary. In 2011, Cypress Park became an IB World School and continues to be highly subscribed.

Mrs Shantz passed around the book she created from her research, but noted that it cannot be distributed because of copyright issues. Both the West Vancouver Archives and the West Vancouver Memorial Library will hold reference copies.

The Chair thanked Mrs Shantz for the fascinating presentation and said she believes it should be shared at the museum and elsewhere. Mrs Shantz replied that she had been approached by the library about perhaps presenting as part of Heritage Week.

## **C. ADOPTION OF AGENDA**

#1286	<b><u>MOTION</u> THAT the Agenda of the Regular Meeting April 18, 2017 be adopted.</b>	<b><u>Carried.</u></b>
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## **D. QUESTION & COMMENT PERIOD (10 minutes)**

No questions or comments from the gallery.

## **E. APPROVAL OF MINUTES**

- Regular Meeting February 21, 2017

#1287	<b><u>MOTION</u> THAT the Minutes of the Regular Meeting February 21, 2017 be approved.</b>	<b><u>Carried.</u></b>
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## **F. BUSINESS ARISING FROM THE MINUTES**

Trustee Brown asked for an update on the collection of feedback on the communicating student learning documents.

Director Tomlinson replied that information gathered at the parent forums in January and by principals in PAC meetings would be augmented by a survey being distributed to parents in the next few weeks. The survey is being designed by Director Tomlinson and District Principal Shortall and would follow the same successful model that was used with the grade 4 parents last year.

The Chair asked for an update on the enhancement fund, specifically around how recruiting for the fall is going and what response was like to the specialized education training fund.

Director Martin replied that most of the priority measures funding had been spent and that staff met with the WVTA to determine how to allocate the remaining monies. An agreement was reached to add three additional support blocks at each secondary school. With regard to the specialized training, two information sessions were held and specialist teachers were invited to present to attendees about their passion for their area of expertise. As a result, every available spot in the program was filled and a random lottery was held for those positions / areas that were oversubscribed. Ultimately, funding was awarded for study for three teacher-librarians, five learning support teachers, two counsellors, and two ELL specialists. A smaller group was approved this year, in order to ensure that the program would be able to provide them with funding in the second year, while still accepting new applicants.

## **G. BOARD BUSINESS**

### **1. Calendar Committee**

*Dave Eberwein, Deputy Superintendent*

The Deputy Superintendent reviewed the mandate and considerations of the Calendar Committee, made up of representatives from all partner groups. It was noted that the committee usually tried to recommend more than one calendar, but that one would be put forward at this time.

The board was presented with a consensus recommendation for the 2018-2019 school calendar. If approved, it will be posted for feedback for another month before being submitted to the ministry.

The Chair thanked the Deputy and the committee for their work.

<b>#1288</b>	<b><u>MOTION</u> THAT the 2018-2019 annual school calendar be approved as presented.</b>	<b><u>Carried.</u></b>
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### **2. Comprehensive School Health update**

*Lynne Tomlinson, Director of Instruction, and Jennifer Fenton, Past Chair - CAAWS*

Director Tomlinson reported that much has been accomplished by this committee in the three years since she last presented to the board and that she is very proud of the work we have done. The committee takes a whole-school approach to school health, with the four pillars of relationships and environment; community partnerships; teaching and learning; and school policies. The scope of work encompasses every aspect of student life in our schools and has become a model for other districts, who often ask us to share information.

The mandate is to make the school district as health-literate and health-promoting as possible, and committee members help guide the implementation of policies, procedures, and curriculum related to the promotion of healthy schools. Committee members can change from year to year, depending upon the focus, but most consistently include representatives from various departments with Vancouver Coastal Health, the District of West Vancouver, the Canadian Association for the Advancement of Women and Sport

(CAAWS), DPAC, and West Vancouver Schools. Each member brings their knowledge, expertise, and resources to three meetings each year. The guiding topics are very current, and it was pointed out that those targeting grades 6 – 10 have changed over the last few years. In 2016/17, the topics of interest have also involved implementation of programs in schools. Examples include mental health, sexual orientation and gender identity (SOGI), body weight and body image, nutrition, substance use prevention, and sexual health. Each of the focus topics was briefly reviewed and programs and resources outlined. Of particular note was the opening of Foundry North Shore, the new BC integrated youth services centre opening in Lower Lonsdale this spring. This “one stop shop” has been reported to board previously, and will be huge benefit to youth and their families on the North Shore.

Plans for next school year include the implementation of the West Vancouver Healthy Schools Survey for students in grades 5 – 12, and implementation of the MDI Middle Years Development Instrument for students in grades 4 – 7. We have received a grant to help with the MDI and have received confirmation that North Vancouver School District will be implementing it as well, which will help with the quality and quantity of information gathered. The Director noted that collection of local data is crucial so that we can best guide our strategies moving forward. Our survey will be updated to include topics that have emerged since the last time it was conducted, such as vaping. It is anticipated that the McCreary survey, due to be administered in 2018, will be updated in the same way. The Director concluded by saying that the diversity of members on the committee is its strength, as each representative comes with a different lens and set of resources, but they unite on how they can work together to help staff do the best they can to support our students.

The Director then introduced committee member Jennifer Fenton from CAAWS. Ms Fenton thanked the Director and agreed that the committee members enrich and improve each other. She then thanked the board for the opportunity to speak to two initiatives about which she is passionate – to advance girls and women in sport and physical activity, and interculturalism.

Ms Fenton began by speaking about what she called alarming statistics regarding the participation rate of girls and women in sport. Only 6% of girls get at least 60 minutes of daily moderate to vigorous physical activity, compared to 13% of boys. As well, while 59% of girls aged 3 – 17 years old participate in some kind of sport, that drops to only 16% of adult women. The key is to target physical literacy at a young age and to create environments that encourage teenage girls and women to keep active. She said we are ahead of the rest of the province with some of the work we do in West Vancouver, citing programs such as elementary physical literacy and girl-friendly secondary PE class offerings. It was noted, too, that women from diverse backgrounds are underrepresented in sport.

This lack of diversity is why Ms Fenton said she believes intercultural activities are so important. Interculturalism is one step deeper than multiculturalism and promotes better understanding and connections. Physical activity is an effective way to facilitate social connections, even when language can be a barrier. Through her work with JW Sporta, a local health, physical activity, and sport education consultant firm, she has helped to create an intercultural physical activity guide. Tied to curriculum, these cross-generational activities are useful for student leaders, teachers, and parents. Each of the 35 activities has three key components: learning; cooperating; and working together to co-create something new. Included in the activities are Canadian indigenous peoples’ games, such as Moose Skin Ball and Sticks. By creating a non-competitive and inclusive environment, social interactions are facilitated and physical literacy is promoted, while cultural appreciation is increased.

Chair Broady thanked Ms Fenton for her presentation and asked Director Tomlinson to provide a copy of the guide to each of our 14 primary and elementary schools.

### **3. BCSTA AGM**

*Carolyn Broady, Board Chair*

The Chair led trustees in a general discussion about the annual general meeting, which takes place this Thursday – Sunday. It was noted that there are two emergent motions: one from Victoria around early childhood education; and another about the reinstatement of the school board of School District #83 North Okanagan-Shuswap. It was noted that it should be an interesting meeting, as it takes place in the middle of the provincial election campaign.

## **H. COMMITTEE REPORTS**

### **1. Finance and Facilities Committee Meeting – April 11, 2017**

- Memorandum of Agreement – new funding
- 2017/18 Preliminary Budget – Funding
- 2017/18 Preliminary Budget feedback
- Manager of Facilities
- RFP update – Chartwell BASC and VOIP
- ITA Funding
- Five year Capital Plan and AFG Funding

The Chair briefly reviewed the minutes, as she had acted as Committee Chair for the April 11 meeting. The new funding streams were summarized and she noted that the preliminary budget is looking good. She gave credit to the Secretary Treasurer, staff, facilities, and schools for doing a lot of hard work to find savings.

The floor was then passed to Committee Chair Stevenson. He noted that the AFG bylaw had not yet been received from the ministry, and then read bylaw no. 1718CP45-01 associated with the Capital Plan.

#1289	<p><b><u>MOTION</u> THAT the Board approve A BYLAW of the BOARD OF EDUCATION OF SCHOOL DISTRICT NO.45 (WEST VANCOUVER) (hereinafter called the “Board”) to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the <i>School Act</i>, R.S.B.C. 1996, c. 412 as amended from time to time (called the “Act”).</b></p> <p>WHEREAS in accordance with provisions of the <i>School Act</i> the Minister of Education (hereinafter called the “Minister”) has approved the Board’s Capital Plan.</p> <p>NOW THEREFORE the Board agrees to the following:</p> <p>(a) authorizes the Secretary Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;</p>
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- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of March/17/2017 from the 2017/18 Capital Plan is hereby adopted.
2. This Bylaw may be cited as School District No. 45 (West Vancouver) Capital Bylaw No. 1718CP45-01.

READ A FIRST TIME THE 18th DAY OF APRIL, 2017;

READ A SECOND TIME THE 18th DAY OF APRIL, 2017;

READ A THIRD TIME, PASSED AND ADOPTED THE 18th DAY OF APRIL, 2017.

**Carried.**

**#1290**      **MOTION THAT the minutes of the Finance & Facilities Committee meeting held April 11, 2017 be received.**

**Carried.**

## **I. CORRESPONDENCE**

A list of the correspondence from the past month is posted online at <http://westvancouver.schools.ca/board-correspondence>

## **J. TRUSTEE MEETINGS & EVENTS**

Chair Broady noted that it had been another busy month for trustees and congratulated Ecole Pauline Johnson on today's all-candidates meeting, saying she thought the students' questions were great. She then congratulated Director of Human Resources Kim Martin and her staff for receiving the Canadian Cancer Society Award.

Canada 150 – Museum Child Care Services Working Group Coho Society’s AGM Finance and Facilities Committee Meeting Lieutenant Governor’s Visit to Lions Bay Lieutenant Governor’s Visit to Pauline Johnson North Shore Sports Awards PJ Provincial All Candidates’ Meeting Presidents’ Committee Meeting Rockridge Film: “Longshot – The Brian Upson Story” Rockridge Production of Monte Cristo Rockridge Public Speaking Competition	School Traffic Safety Advisory Committee Sentinel Multi-Cultural Luncheon Sentinel’s Production of Ann of Green Gables WV Memorial Library Grand Opening Westcot PAC Meeting Women’s World Field Hockey Tournament WV Chamber of Commerce Business Banking Luncheon WV Chamber of Commerce “Mayor Mike Unplugged” WV Community Foundation Grant Presentation and Reception WV DPAC Meeting
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## K. QUESTION & COMMENT PERIOD (10 Minutes)

*Rob Inman – West Vancouver resident and coach*

- said that his goal as a youth coach is to see as many boys and girls as possible involved in team sports
- wondered if DPAC could form a committee to investigate how many students are being isolated and encourage participation and compare those West Van figures to the ones quoted by Jennifer Fenton

Chair Broady noted that we have had many presentations regarding programs designed to engage teenage girls in physical activity and that all three secondary schools have introduced programs with that goal in mind. The Chair asked if Director Tomlinson could perhaps address the issue in the next student survey and the Director replied that she would.

*Michelle LaBounty – President, WVAA*

- on behalf of all members, extended sincere thanks and appreciation to the district leadership team and the board for their commitment to place vice principals at all elementary sites
- said that members were looking forward to both mentoring and learning from colleagues

Chair Broady thanked her for her comments and said they are also thrilled, and believe it is good for both staff and students in our district.

*Rob Millard – President, WVTA*

- said that the classroom enhancement fund amount was good news, as it is more than was thought and that contract language is not an issue
- said looking back, he found it fascinating that in 92/93, there was no mention of composition, but that is what teachers are most worried about today

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- anecdotally, he hears that the primary levels are the most difficult with regard to composition because of the “grey” students who are not designated – addressing that issue / those needs with teachers is his hot spot right now
- said in 92/93, money was put aside to address areas of concern and asked if it would be possible to include such a provision in the budget again

Chair Broady said that the budget process is still underway and that we will continue to make decisions that take into account what is best for students. She thanked him for his comments and said she appreciated the feedback. Mr Millard replied by saying that he is confident that the transparency that has been present in the process thus far will help.

## **L. ADJOURNMENT**

**8:41 pm**

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BOARD CHAIR

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SECRETARY TREASURER