minutes

Irwin Park Parent Group General Meeting

Date | time 10/12/2018 9:00 AM | Meeting called by IPPG Executive Committee Location: Irwin Park Library

# General Meeting Friday October 12th, 2018 9am – 10am

Kirsten Pejman, Chair | Allison Gibault, Vice Chair | Sherry Saadati Treasurer | Alexandra Cleland, Volunteer Chair |Lynne Palmer, DPAC Representative | Jillian Smith Secretary | Nuala Forsythe, Hot Lunch Coordinator | Members at Large – Shannon Pickering, Rosemary, Dana Sebal, Shona Ferros, Rama Ibrahim, Angela DeCotiis, Jeannine Martin, Katy Jilani, Melanie Coffey, Amy Tian, Robin DeCotiis

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| Time | Item | Owner |
| 9:00am9.05 | Welcome Welcome – IPPG Board Introductions Approved past minutes – Morag**Me to Wee presentation**:The committee presented an idea of having a haunted house set up in the library on Monday and Tuesday before Halloween. Small donation of food to enter. Committee is looking for assistance with decorations and costumes. **Follow up: Committee to discuss exact requirements with Ms. Fee and let the IPPG know what they need to make this happen** | AllisonMe to Wee Committee |
| 9.10 | Budget UpdateReview of Past Budget:* Successful year as the amount raised was significant
* The budget is made up of several revenue streams from fundraising events such as multi cultural night, hot lunches, garden sale, Purdy chocolate run etc
* Hot lunches continue to drive the majority of the money for IPPG
* $151,000 revenue of which we paid out $113,000 for hot lunches
* Profit of $37,000 and net profit of $21,000
* We like to have a minimum of $30,000 in the bank account as a security to know that we have enough money to cover one years worth of expenses – current bank account is at $49,000
* Other income comes from gaming grants, approx $8,200 – must be used towards non curriculum items
* Every year a portion of money is given to each teacher for classroom activities. This also includes programs such as the parents for science and dance.

Review of current budget:* Reviewed the upcoming budget with anticipated revenues and expenses
* Looking to raise money from cheque writing campaign and multi cultural event to go towards the playground approval project
* Voted on new budget, all approved
 | Morag BurkeAllison |
| 9.20am | Playground ImprovementPresentation by Kira who was very involved with the Pauline Johnson Playground improvement project. Kira provided a very detailed overview of how they started the process and walked through the different funding models that helped pay for the improvements. They worked with Stanley King and Lindsay Storry who designed the playground and learning centre. Stanley King is the creator of the Co-Design process. He is internationally recognized and published authority on public design participation, and a pioneer in developing methods of public dialogue for citizens of all ages. This is the perfect time for Irwin Park to explore this in more detail because of the renovations some of these improvements may be covered by the district. Next Step: Stanley King to visit the school, meet with teachers and students and start working on a design concept Approval by all to spent $2,000 to start the design concept  | Kira |
| 9.35am | Principal’s Report* Staffing changes – Mr. Neufeld replacing Ms. Harrington until she returns, Heidi Thomasen (Education Assistant), leaving the school is Heather Hills

Busy start to the school year with the following events taking place since September:* Terry Fox annual run lead by students
* Cross country season, held at Ambleside and school did very well competing against other schools
* Parent teacher conferences
* Inside Irwin Park curriculum
* Orange shirt day
* Student photo’s
* Coho festival, grade 7’s volunteered

Upcoming events:* Kenneth Oppel – October 18
* Earthquake drill cover – October 18
* Early dismal – October 18 (teachers will be working on new report card program that will now be online)
* Provincial Pro d day – October 19
* District non instructional day – October 22
* Basketball season – Grade 7
* FSA tests for grade 4 and 7
* Norman Foote’s Halloween Howl Concert – October 30

Renovation Update:* Heating is now working
* Siding has started
* Excavation and draining work to start next
* New shelving has been installed in all classrooms
* Window blinds on their way
 | Ms. Daudlin |
| 9.50 | Volunteer OpportunitiesLooking for Volunteers for the following positions:.* Traffic safety, before and after school
* Hot lunches
* Communications
* Fundraising
 | Alex / Allison |
| 10.55am | New Members at Large – Voted in, approved* Angela DeCotiis
* Robyn DeCotiis
* Melanie Prentice
* Katy Jilani
* Jeanine Martin
 | Allison |
| 10.00am Meeting Adjourned Allison |
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