

**West Vancouver DPAC General Meeting
Inglewood Learning Centre
Wednesday, June 5th, 2019**

School Attendance:

All West Vancouver parents and guardians are invited to General DPAC meetings. Please try to send at least one representative to meetings.

Representatives present from the following schools:

Pauline Johnson	Sentinel	Lions Bay
Hollyburn	Irwin Park	WVSS
West Bay	Cypress Park	Bowen Island
Westcot	Ridgeview	Caulfeild
Cedardale	Rockridge	Gleneagles

Welcome and Call to Order: 9:18 am

Adoption of Agenda: Alys and Monica

Amendment/Approval of Minutes: Motioned and approved.

Chair's Report – Danielle Katerberg

Welcome to our final DPAC meeting of the school year. We will go through our usual meeting agenda, and then we will have the Annual General Meeting portion with the approval of the 2019-2020 budget and the election of the executive. After the meeting, District staff and trustees will be joining us for lunch. Thank you to Kyra for making the arrangements for lunch today.

A reminder to all PACs to have their gaming grant applications in by June 30th. You may want to check in with your treasurer to see if this has been completed for your PAC. [more info at <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants/pac-dpac-grants>]

A meeting was held recently for Hot Lunch Co-ordinators, with 15 people from 10 schools in attendance. Thank you to Allison Schatz, Hot Lunch Coordinator at Gleneagles Chaxay, for coordinating this meeting, and all who participated. It is great to see opportunities like this for PACs to share great ideas.

You may be interested in a story that was in the news recently about a Kelowna PAC, where a former member stole \$25,000. The PAC has since implemented a number of security measures. This

serves as a good reminder to us all to set up and use best practices, such as requiring two signatures on every cheque, and having at least two people present when cash is being counted. The article can be found online here:

https://www.cbc.ca/news/canada/british-columbia/kelowna-pac-settles-former-member-stole-thousands-1.5134311?__vz=medium%3Dsharebar

As we are nearing the end of the year, most PACs will also be electing a new executive for next year. Please be sure to send us your new executives names and email addresses so that we can keep our membership list up to date. Please e-mail us at dpac@wvschools.ca. We will begin sending out information regarding upcoming events at the end of summer break so that we are all ready for the events starting up in the fall. (So it is important that we have your updated executive contacts.)

Upcoming Events:

School Board Meeting - June 11

District Opening Day - August 29th

DPAC Welcoming Luncheon - September 25th

Next DPAC General meeting - Wednesday, October 2nd

Treasurer's Report – Nina Cheema

General Chequing Account

Balance Forward \$10,273.97

Expenses of \$101.76 (chq 238)

Current Balance \$10,172.21

Gaming Account

Balance Forward \$1,777.00

Deposit of \$ 0.66 interest

Expenses of \$ 280.76 (chqs 179/180)

Current Balance \$1,496.90

Proposed Budget 2019-2020

Please contact DPAC for details.

COMMITTEE REPORTS

Comprehensive School Health – Kelly Richter

- Sleep events planned to coincide with standard and daylight savings time changes in fall and spring next year.
- Intention to work with student councils at secondary school level and PAC / DPAC to organize events and activities
- NVSD planning an event September 18th with Dr. Mark Lysyshyn around creating good sleep habits for the school year.

- Reviewed responses from the Mental Health & Wellbeing symposium
- Key findings include the importance of the student voice and being “seen”, seeking connections and better communication, and the desire to continue the dialogue.
- Initial steps in developing a mental health framework for WVSD

Finance & Facilities – Danielle Katerberg

- There is an annual playground grant available for \$5000 in-kind labour provided by the facilities department and \$5,000 cash. Traditionally this is made available to elementary schools, as these are the sites with playgrounds, however, this year there weren’t any elementary applicants. The grant was awarded to go toward Rockridge’s plans for outdoor fitness stations, which are funded almost entirely by the PAC. The grant will allow for work to begin this summer.
- A new director of facilities has been hired. Florencio de Dios will be joining West Vancouver Schools, effective June 17th.
- A capital planner from the Ministry of Education’s Capital branch visited our district, with a focus on Sentinel Secondary. It is hoped that this visit helped to provide a clear understanding of the issues at the site and improve the likelihood of being able to take the next steps toward mitigating seismic and other issues at the school.
- The 2019/20 Preliminary Budget was reviewed. We are fortunate to have revenue from our International program, which contributes 13% to our revenue, and allows us to move forward with an “enhanced status quo” budget for 2019-2020, including non-enrolling staff ratios, noon-hour supervision, daytime custodians, elementary band programs, and the innovation grant initiative. A recommendation was made that the 19/20 preliminary budget be forwarded to the Board for adoption and filing with the Ministry.
- The process to identify projects for the Annual Facilities Grant was reviewed. From a long list of requests, projects were prioritized with safety always at the forefront. New projects for 19/20 include, among other things, an emergency boiler replacement at Caulfield, drainage at Cypress Park, the installation of an electrical gate at the facilities yard, various washroom refreshes (not renovations), waterline septic field work, and electrical upgrades. A recommendation was made to forward the 19/20 Annual Facilities Grant Expenditure Plan to the Board for approval and filing with the ministry.

Human Resources – Andy Franks

- Second run of postings closed yesterday
- Struggling to find learning support and French Immersion
- EAs in high demand all over Lower Mainland; high turnover
- Current enrollment up
- Two new divisions at PJ and Caulfeild
- Five primary schools above 400 students: PJ, Ridgeview, Westcot, Irwin Park, West Bay

- Bargaining at local level is complete but not ratified. It cannot be ratified until provincial negotiations conclude, provincial bargaining is continuing but at a standstill at the moment.

Traffic Safety Advisory Committee – Kelly Richter for Lynne Palmer

- Reminder to PACs to think about back to school activities as far as traffic safety is concerned. Ideal to encourage walking or biking to school before the winter rain sets in. Try to create good habits at the beginning of the school year.
- Traffic & Safety Calendar – Lynne will send a draft calendar that we will distribute in the minutes that PACs can use to plan/assign resources in this area
- PACs that are going through elections for the new school year – please consider appointing a traffic safety rep if you don't have one already. This could possibly be the DPAC rep as the information flow happens at the DPAC meetings.

Board of Education Trustees Report – Carolyn Broady

Budget passed, status quo, projected enrollment is slightly down, structural deficit is lowest it has been in years

Mr. Fleming coming on June 20 between 12-2pm, going to Sentinel, Irwin Park, and WVSS.

Bargaining: provincial bargaining still at the table, have 18 days of bargaining scheduled, will be scheduling more dates throughout summer. What you hear currently in media reports are proposals from each side; they are still negotiating at the table.

Thank you for your work and commitment to DPAC and as volunteers. Have a great summer!

Superintendent's Report – Chris Kennedy

Future Cities

Like Coding Arcade that the District hosted last month, presentation to come.

Track

Any connections that you have in the community who would like to partner or donate would be appreciated. Fall goal of getting large donor.

Thank you to PACs who have donated \$2500. Optimistic that we can do this.

We have \$1 million raised, looking for additional \$4 million, there are options for naming rights available.

Opening Day

Opening day theme is physical literacy and health. Opening day sets tone what the school district will engage in for the year.

Summer Learning

Enrollment number is 1300; 31 teachers

PAC Coffee and Conversations after the meeting – Kyra Smiljanic

Following up on last month's coffee and conversations after the meeting, the thoughts shared on the idea board around 'Successes and Challenges of PACs' and 'Succession Planning' were reviewed. The information summarized is also on Slack and shared on a handout.

DPAC would like to do this after every meeting starting in the fall so that there are opportunities for networking with other PACs.

Guest Presentations: Future Cities – Tricia Yurkowski, and Westcot students; and YELL (Young Entrepreneurship and Leadership Launchpad) Jo-Anne McKee, WVSS, and students

Future City West Vancouver

- A project based learning program where students imagine, design, and build cities of the future
- 4 students from Westcot presented their award winning "future city" with a skit, city tour and explanation of engineering/sustainable/emergency response systems.



- Future City starts with a question – how can we make the world a better place? To answer it, students imagined, researched, designed and built cities of the future.
- 7 schools participated: PJ, Chartwell, Westcot, Hollyburn, Ridgeview, Cedardale, Gleneagles
- What is Future City?
 - A cross curricular design program, 3 students per group
 - Deliverables:
 1. City design (sim city)
 2. 1500 word essay
 3. City model to scale
 4. Presentation
- Theme: Powering our Future
- Community Connections: Engineers Canada, Geering Up, Engineers & Geologists of BC, WV Municipality
- The showcase: 18 Groups showcased their models to a public audience, Mayor Maryann Booth attended

YELL – Jo-Anne McKee

3 students presented

Started at the local level, now in 11 districts (slide)

Available to senior students, grades 11 and 12

Partnerships – with Lululemon, Spring, SFU Innovators, entrepreneurs@UBC, Hootsuite,

Connecting with Speakers

Steve Rio (CEO biteweb and Founder: nature of work) & Jess Robson (freelance copywriter & content writer)

Opportunities – Places to Go & People to meet

-SFU women in Capital Markets' SheBiz (WCMSHEBIZ)

-SFU Opportunity Fest

-BC Tech Summit

-Queen Elizabeth Theatre's "Confronting the Disinformation Age" – Keynote Event

-Microsoft and Hootsuite

Networking

Judy Brooks – BC Most Influential Women (2017)

Mark Ballard – one of the Directors of West Vancouver Community Foundation

Enrollment – Presentation made to interested students and families in January, application on school district website

30 students enrolled, depends on applications, may offer a second class if there is enough applicants and students

Yellcanada.org

Annual General Meeting

Year in Review – Danielle Katerberg

Thank you to all of you for coming and being a part of the District PAC, participating in roundtable discussions, and bringing forward great questions for our presenters. By coming together and sharing our collective wisdom, we have been able to further develop best practices, and enhance relationships and networking within our district PAC teams. All the work you are doing in your schools to support public education and strengthen community spirit is very much appreciated. I hope that we have been able to add value to the work you are doing in your school communities.

We have covered many topics at our meetings through presentations, where we aim to share relevant information and resources for our parent membership and school community. Meeting topics this year have included:

- PAC 101 and Roundtable Discussions
- Emergency Preparedness
- The Alternate Grad Program at Inglewood Secondary

- International Education Programs
- Middle Years Development Instrument (MDI) results
- West Vancouver Schools' "Sleep Week"
- Reflecting on BC's New Curriculum
- Meaningful technology use in schools
- Assessment Practices
- And today's presentation on Modern Learning experiences (YELL and Future Cities)

We've also facilitated opportunities to share information and resources with a broader reach to various PAC representatives. Those have included:

- PAC Website training session
- Treasurers meeting
- January's PAC/Admin/Trustee Liaison meeting
- Traffic and Safety Reps sharing sessions
- Hot Lunch Coordinators sharing session
- Lunar new year organizers' sharing session

The DPAC also hosted two community events:

- The All-Candidates Meeting for School Trustee candidates was held in October. This was a great opportunity for our community to learn about the candidates and make an informed decision while exercising their right to vote.
- The DPAC's 7th Annual Parent Ed event was held in March: "Dreaming of Great Sleep for your Family" featured speakers Dr Kimberley Schonert-Reichl and Dr Mark Lysyshyn. Our event was designed to align with the district's "Sleep Week" in February. We received positive feedback on the content of the event, however, the turnout was lower than usual and we are committed to selecting a better date (not so close to Spring Break!) for next year's parent ed event.

Thank you's

Thank you to Chris Kennedy and Carolyn Broady for being at our meetings and providing us with valuable information on what is going on in our district. We are very appreciative of the time you spend with us here, and very fortunate to have great relationships with our trustees and district leadership.

Thank you to our 2018-2019 executive for their commitment and dedication:

Kelly Richter, Tanya Mah, Nina Cheema, Kyra Williams-Smiljanic, Amy McCarthy, Andy Franks, Christina Argyros, May Wang, and Abbie Milavsky.

Three members of our current executive will not be returning next year: Andy, May, and Amy—we thank you for your contributions:

- Thank you to Andy Franks for sitting on the Technology and Digital learning committee and Human Resources committee, and serving on the executive for the last 4 years.
- Thank you to May Wang for her leadership in connecting schools' Lunar New Year organizers.
- Thank you to Amy McCarthy for her great communication skills and for facilitating our roundtable discussions. Amy's ability to synthesize the executive committee's discussions into coherent objectives has been of great value.

We will miss having you on the executive and wish you all the best.

Thank you also to Deanna McDonald and Lynne Palmer for serving on the School Traffic Safety Advisory Committee, and their leadership in connecting other school traffic and safety volunteers.

And finally, thank you to all those who have stepped up and put their names forward for next year's executive.

Treasurer's Report – Tanya Mah

Proposed Income for the 2018-19 year was \$6,000. Actual Income was \$3,869.19.

Proposed expenses were \$13,475. Actual expenses were \$7,267.93

Current ending balances are \$1,496.90 in Gaming Account and \$10,172.21 in Chequing Account.

Expenses to come before closing at end of year will be expenses for the December luncheon and June AGM. Motion to approve the proposed 2019-2020 Budget was carried.

Election of Officers and Directors – Genevieve Hassan (Ridgeview)

DPAC Election Rules were reviewed.

Introduction of Candidates

Chair - Kelly Richter

Vice Chair - Kyra Williams-Smiljanic

Secretary - Tanya Mah

Treasurer - Christina Argyros

Directors/Members at Large - Nina Cheema, Abbie Milavsky, Monica Scoles, Cora MacDonald

Call for Nominations of Officers was made; with no further nominations, all candidates were acclaimed.

Call for Nominations of Directors was made; an additional nomination was made from the floor, and accepted, for Linda Gour

Elected 2019/2020 DPAC Executive:

Chair Kelly Richter
Vice Chair Kyra Williams-Smiljanic
Secretary Tanya Mah
Treasurer Christina Argyros

Directors/Members at Large:

Nina Cheema
Linda Gour
Cora MacDonald
Abbie Milavsky
Monica Scoles

Adjourned 11:15

HAVE A GREAT SUMMER EVERYONE!