

**West Vancouver DPAC General Meeting
Inglewood Learning Centre
Wednesday, December 5th, 2018**

School Attendance:

All West Vancouver parents and guardians are invited to General DPAC meetings. Please try to send at least one representative to meetings.

Representatives present from the following schools:

Pauline Johnson	Cedardale	Rockridge
Sentinel	Westcot	WVSS
Hollyburn	Eagle Harbour	Lions Bay
Irwin Park	West Bay	Ridgeview
Caulfeild	Gleneagles	Cypress Park

Regrets:

Absent: Bowen Island, Chartwell

Welcome and Call to Order: 9:18 am

Adoption of Agenda: Kristi and Kelly

Amendment/Approval of Minutes: November minutes approved.

President's Report – Danielle Katerberg

PAC Traffic Meeting

- On Monday, December 10th, 9:30 - 11:00, there will be a follow-up PAC Traffic meeting here at the Inglewood Learning Centre. We had reps from about 10 schools last time; it would be great to have someone from each school! Deanna will have more on this in her report.

North Shore Young Citizens' Forum

- A project has been launched by North Shore Community Resources aimed at getting young citizens more engaged with civic issues and local Government. The North Shore Young Citizens Forum will be made up of young citizens (between the ages of 20 and 40), who either live or work on the North Shore. Applications are open until tomorrow, December 6th. All three municipalities are involved in the promotion of the Forum and they are hoping to have some participants representing West Vancouver. More information is available on the Forum website. (http://nscr.bc.ca/wordpress/?page_id=508&mc_cid=b918cdec2&mc_eid=b972ba6507)

Exploring School Meals

- You might be interested in this "Exploring School Meals" event tomorrow, Thursday December 6th, 4-6 pm, organized by Farm to School BC Vancouver Network. If you are interested in attending, then please register:
- <https://farmtoschoolbc.ca/event/vancouver-network-gathering-exploring-school-meals/>

Craft Fair @ West Bay

- West Bay School is holding a holiday craft fair in support of BC Children's Hospital on Friday, December 7th from 3-4:30 pm. All are welcome.

Luncheon

- Please stay after the meeting for a little holiday lunch. Several West Vancouver School district staff and Trustees will be joining us. Many thanks to Kyra Williams Smiljanic for making the arrangements.

DPAC/Administrator/Trustee Liaison Meeting – Wednesday, January 9th

- **Please note that next month, in lieu of a General DPAC Meeting, we will be meeting at the Kay Meek Studio Theatre along with District Administrators and Trustees.
- We will discuss how PACs and Administrators work together when it comes to budget planning, volunteer recruitment and succession planning, and what contributes to the success of a PAC. Each PAC can send up to 3 representatives, ex PAC Chairs, Treasurers, and DPAC Reps.

Next DPAC Meeting

- Our next general DPAC meeting back here at the Inglewood Learning Centre will be on Wednesday, February 6th. Maureen Lee will come in to present and discuss Sleep Survey/Week.

UPCOMING EVENTS

- West Bay School Craft Fair - Friday, Dec 7, 3:00-4:30
- West Van School Traffic Safety Sharing Session – Monday, Dec 10, 2018, 9:30-11:00 AM,
- West Vancouver School Board Meeting - Tuesday, Dec 18, 7:00 pm
- DPAC/Administrator/Trustee Liaison Meeting - Wed. Jan 9, 9:15 @ Kay Meek
- West Vancouver DPAC General Meeting - Wednesday, Feb 6, 9:15 am

Treasurer's Report – Nina Cheema

General Chequing Account

Balance Forward \$8,910.12

No Deposits

No Expenses

Current Balance \$8,910.12

Gaming Account

Balance Forward \$2,505.11

No Deposits

Expenses of \$ 75.00 PAC fees, \$156.42 October Luncheon

Current Balance \$2,273.69

Committee Reports

Human Resources – Andy Franks

Bargaining 2019

- Both the WVTA and WVMEA union agreements expire on June 30, 2019 and that either party could force the other to commence bargaining as early as the end of February, 2019.

a. Support Staff

- On the support staff side, the Provincial Framework Agreement has been completed and agreed at the provincial level. Now local unions will choose to incorporate that framework into their local bargaining discussions. The Board had approved of their support staff bargaining plan that morning and that it would now be submitted to BCPSEA for approval. Once the approvals are received, the hope is to commence and conclude support staff bargaining as expeditiously as possible.
- The provincial framework agreement has a provision which allows support staff members to honour a teacher picket line and still receive 75% of their wages. However, for this provision to come into effect, the support staff collective agreement must be concluded. This obviously causes a great deal of anxiety for our support staff and we would like to have a signed agreement to alleviate this concern.

b. Teacher

- The BCTF has been requesting that the parties commence bargaining early. However, many new trustees were recently elected and do not have much of a frame of reference for the bargaining process or issues. BCPSEA is holding its Annual General Meeting in January. At that meeting, trustees will be provided with information about the bargaining plan. Provincial bargaining will not commence until the conclusion of the AGM.
- There is no ability to conclude a collective agreement locally with teachers. This right lies with the designated bargaining agents at the provincial level. For this reason, locally we will only start bargaining after the commencement of provincial bargaining.

Teacher Recruitment:

- Current teacher recruitment is related to current or new absences. All of our full year positions have been filled. For teachers, we have future maternity leaves and medical leaves.
- We are continuing with our TTOC recruitment. To date, we have not had any shortages but we are continuing to add TTOCs to our list to ensure we are able to meet demands.
- Support staff recruitment is similar to teacher recruitment. The vacancies we have now are a result of new leaves/resignations. We continue to recruit casuals for Education Assistant, custodial and clerical positions.

Other Recruitment:

- New Facilities Manager – Dmitri Eliasov. Dmitri brings a wealth of knowledge of facilities management experience, having worked as a Mechanical Engineer and a ticketed plumber.
- Temporary Communications Officer – Jessica La. Tricia Buckley continues to oversee communications. Tricia will retain some of the role but Jessica to focus primarily on social media aspect of what Ms. Pausche did.
- Elementary Principal interviews this week. There are no current vacancies but this will create a pool of potential candidates in the event of retirements or staff changes.

Traffic and Safety –Deanna McDonald

School Traffic Safety Sharing Meeting

- 10 schools represented

- Was to meet with WVS Director of Facilities Wade Hickey, but he is on leave, WVS is determining who is the “next best” person to meet with
- Parent survey in January
- Please attend the second meeting of Parents interested in Improving School Traffic Safety in West Vancouver. These meetings are held to provide an effective way to share ideas and gather information for further discussion or action. An update on actions addressing previously tabled issues will be given and a representative from the West Vancouver District will present upcoming initiatives such as the January Traffic Blitzes and District Parent Survey.
 - West Van School Traffic Safety Sharing Session
 - Monday, December 10, 2018, 9:30-11:00 AM,
 - Inglewood Learning Centre, 1735 Inglewood Ave., West Vancouver BC
- Please reply to let us know how many representatives from your school will be attending. RSVP to dpac@wvschools.ca

Choice Consultative – Tanya Mah

- The Committee met on November 27th
- A total of three proposals were presented. After discussion, all were approved to move on to the next phase with the District Leadership Team. From there, proposals will be submitted to the Board for approval.

Parent Education - Kelly Richter

- Parent Education Save the Date: February 27th
- Poster and ticketing link being finalized and will be distributed next week.
- Push for ticket sales will begin after the holidays

Comprehensive School Health – Kelly Richter

- Planning for Sleep Week (week of Feb 18) continuing
- Participated in the MDI results presentation for North & West Vancouver school districts on Monday; Sleep and Nutrition scored low by grade 4 & 7 students self-assessment in both districts.
- Maureen Lee will present the sleep survey results and outline sleep week activities and initiatives at the February 6th DPAC general meeting
- Current planning around launch at WVCC on Monday February 18 (Family Day), which will include free activities and information booths; Tuesday (Electronics), Wednesday (Environment), Thursday (Food & Drink) and Friday (Exercise). Each themed day will include both educational components for parents and kids, contests, activities and hopefully prizes as well. Considering a district wide pajama day.

PAC Followup – Sharing of Ideas and Resources

Kyra and Amy

What are some of the tools, strategies, resources or habits, that create a welcoming or healthy PAC?
 What might they have in common?

- Talk, pair, share (like this)
- Introductions and name tags and roles
- Having PAC meetings at different times

- Usually morning or evenings
- Be flexible to accommodate all who wish to attend
- Evening meetings may not be well attended and harder for executive members
- Offer childcare, stick to a schedule
- Communications
 - Social media, ebulletins, face-to-face
 - Executive should be visible and available. Put up photos of exec so they are more easily identified
 - Apps like sign up genius, slack, mail chimp
 - Scheduling meeting times on Doodle
- If PAC pays for something, make sure parents know so they know where their money is going

Take a moment to review the ideas you generated from our first topic, considering both the items your PAC currently utilizes as well as those that might be your wish list.

What might those resources say about the values or beliefs of your PAC? What inferences might you draw about the purpose or mission of your school's PAC?

- Invitation to post feedback and sharing on Slack app

Board of Trustees Report – Nicole Brown

Congratulations to West Vancouver Community Award winners from last Thursday night (Nov 29).

- Kyra Smiljanic and Victoria Mendes won for their efforts to develop PJ Outdoor Learning Park.
- Hey Jung Choi was also recognized for her volunteerism throughout our community and our schools with her wonderful talent as a pianist.

BCSTA – BC School Trustee Association had its first Conference since the election.

- Approximately 47% board turnover so the focus of this 3-day session was heavily on orientation.
 - Presentations by various employee associations such as BCASBO (Assoc. of School Board Officials), FNEEC (First Nations Education Steering Committee), BCSSA (School Superintendents Assoc.), etc.
 - Sessions on parliamentary procedures, conflict of interest, improving media relations, motion submissions, etc.
 - WV Board of Education also has a new trustee: Lynne Block
- Minister of Education Rob Fleming and Deputy Minister Scott MacDonald both attended.
- Ministry of Education Funding Review – update from the Ministry on the status of the funding model review process. Review of the three key themes identified by the independent review panel:
 - 1) Financial Management
 - 2) Equity of Opportunity – how monies are used to support student achievement and tracking practices
 - 3) Accountability – clear understanding of where we are going and how to move forward as a system. Discussions about not just how much money in the system but how well students are doing in it.

- From our West Vancouver Board perspective – we want to have input about the new model and be able to share it with our stakeholders and identify challenges before it is implemented. So far, we have not seen a proposal, there has just been discussions. We shall see...
- **Trustee School assignments have been posted**

SCHOOL	TRUSTEE
Bowen Island Community School	Carolyn Broady
Caulfeild iDEC Elementary	Nicole Brown
Ecole Cedardale	Lynne Block
Chartwell Elementary	Carolyn Broady
Cypress Park Primary	Lynne Block
Eagle Harbour Montessori	Nicole Brown
Gleneagles Ch'axáy Elementary	Sheelah Donahue
Hollyburn Elementary	Sheelah Donahue
Irwin Park Elementary	Lynne Block
Lions Bay Primary	Carolyn Broady
Ecole Pauline Johnson	Dave Stevenson
Ridgeview Elementary	Nicole Brown
West Bay Elementary	Sheelah Donahue
Westcot Elementary	Dave Stevenson
Rockridge Secondary	Sheelah Donahue / Dave Stevenson
Ecole Sentinel Secondary	Dave Stevenson / Carolyn Broady
West Vancouver Secondary	Lynne Block / Nicole Brown

Superintendent's Report – Chris Kennedy

DPAC/Administrator/Trustee Liaison Meeting – Wednesday, January 9th

- Asking for teams of 4 people per school: principal/vice principal, pac chair, Dpac rep, other?
- SD Executive team will be in attendance
- School trustees have been invited
- Presentations to be made by PJ, BICS, Sentinel, Rockridge and Cedardale – What is done at your school?
- Ie, Money in budget items – budget decisions, wish lists, different ways that build confidence in the community
- What are expectations of school districts vs. PACs
- -who pays for what?

Enrollment Report

- About 76% of students enrolled are from West Vancouver, Bowen Island and Lions Bay. Remainder from other districts such in the Lower mainland.

International Students

- decision made in 2015/16 and renewed for subsequent years to decrease enrollment for international students.
- Current enrollment is 529 students, which is 7.2% of the student population

- Challenge to find homestays, other accommodations
- Current numbers of international students manageable, good ratio of international students and local students in schools.

Trends

- Every year, enrollment down for in-district students in West Vancouver
- We are retaining more students over independent schools
- Overall numbers are going down due to housing, affordability, housing, etc. there are fewer young families
- We are the only district in the province to start with the fewer kindergarten students, and then enrollment goes up as parents can afford to move here
- North Vancouver enrollment in the district has been going up over the years
- Closer to Taylor Way, more diverse the population (increased number of out-of-district)
- As one moves west, increasing numbers of West Vancouver only population
- Families will travel for French immersion or Montessori
- We would need to close 4 schools if we only relied on West Vancouver population

Discussions with community partners

Staff challenges – affordability for teachers to live on North Shore

Childcare can be addressed

Usually teachers can get their children in their school, no “special” consideration, apply as out of catchment or out of district

Presentation – International Education Programs – Michael Frankowski District Administrator and Rebecca Rowley, Vice Principal

- Video – West Vancouver Schools – Our Story
 - good general video used overseas, student story
- Oldest program in Canada, began in 1982
- Team – full service administrative team
 - Handles marketing and recruitment, admission, homestay, custodianship, med insurance, exit requirements, provides school support
- Benefits: \$8.0M+ revenue to the District, additional \$11M to the community
- Internationalizes our campuses, supports Canada’s reputation overseas
- Supplies the post-secondary system with high-performing students
- International Education Programs office handles both foreign nationals that pay full program fees and foreign nationals that are exempt from full fees by federal government permits
- Exempt: work permit, study permit, diplomat, refugee. Exempt status require paperwork approval and monitoring
- Fee paying foreign nationals are invited to Canada by West Vancouver Schools and permitted by federal government
- May study 5 months, 1 year, many years
- Diversity of markets: South Korea was major trend in 1990s-2000s, China is the mega-trend, Italy Vietnam, Brazil, Japan, germany are important diversity markets
- Approximately 80 students enrolled at the elementary level, approximately 450 students at the secondary level

- We have an English requirement for students in high school – IL (test for students wishing to graduate)
- Assessment –reassess English language skills and what courses most suitable
- 5 month minimum time commitment for students
- Early intervention with homestays and school adaption
- 37 different countries
- Decline in fee paying students, blend of ages, genders, good size for program now
- Ideal mix of students (country pie chart)
- International students do not displace domestic students – local students first priority
- Does not include fundable students
- Balance programming, availability, vs international students
- International secondary students can choose to have a homestay through the WVS international ed program office or choose private accommodation
- International elementary students must have a parent staying with them
- WV Program fee is \$15,400 is program fee, Vancouver fees are highest
- Any questions, contact international school office
- Homestay process/accommodations -2 coordinators (in house homestay and private accommodations)

HAPPY HOLIDAYS EVERYONE!!!

Adjournment: 11:20 am