

**West Vancouver DPAC General Meeting and Annual General Meeting
Inglewood Learning Centre
Wednesday, June 6, 2018**

School Attendance:

All West Vancouver parents and guardians are invited to General DPAC Meetings and the Annual General Meeting. Please try to send at least one representative to meetings.

Representatives present from the following schools:

Rockridge	WVSS	West Bay
Hollyburn	Ridgeview	Irwin Park
Chartwell	Sentinel	Cedardale
Ecole Pauline Johnson	Caulfeild	Bowen Island
Cypress Park	Westcot	Gleneagles

Absent: Eagle Harbour, Lions Bay

Welcome and Call to Order: 9:16am

Adoption of Agenda: Lesley and Kyra, adopted.

Amendment/Approval of Minutes: May minutes approved.

President's Report – Danielle Katerberg

Welcome to our final DPAC meeting of the year. We will be going through our usual general meeting format, have a guest presentation, and then move on to our AGM where we will vote to adopt the amended Constitution and Bylaws, the 2018-19 Budget, and elect our 18/19 executive. Please stay for a light luncheon following the meeting— we will be joined by District staff and trustees.

Contact Info

A reminder to all PACs to please send in your updated PAC Exec information, including Chairs, DPAC Reps, Treasurers and Hot Lunch Coordinators. It is important that we have an up-to-date list of contacts for each school.

Recognizing Rob Millard, WVTA President

Many of you will know Rob Millard is retiring after serving as President of the West Vancouver Teachers' Association for the past 11 year. Rob began teaching in West Vancouver in 1987, and has taught in all three high schools. Rob has been a vocal advocate for the working and learning conditions of teachers and students. We thank Rob for his years of service in this community, and wish Rob well in his retirement. Renee Willock has been elected to the position of President of the WVTA. Both Rob and Renee will be here later for lunch.

Treasurers Meeting for 2018/19

Will be held on Monday, October 1st, 2018 at 5:30 pm at the School Board office. Treasurers and Chairs should plan to attend; PACs must send a designate if the treasurer cannot attend. Please mark this date on your calendars and let your treasurers know.

Gaming Grants

Reminder: Applications are due by the end of June.

Community Grants – West Vancouver Foundation

The deadline to apply for a Neighbourhood Grant has been extended to June 30th. These grants of \$50 to \$500 are awarded to support projects that focus on building and strengthening relationships between neighbours. For more information about these grants, go to neighbourhoodsmallgrants.ca. *Hoon Choi can also answer questions.

Upcoming Meetings:

District Opening Day – August 30th

District, Liaison, DPAC/PAC luncheon – September 26th

District/Treasurer's Meeting – October 1st, 5:30pm

Next DPAC Meeting – October 3rd, 9:15am

Trustee All-Candidates Meeting – October 10th, time tba

Treasurer's Report – Nina Cheema

General Chequing Account

Balance Forward \$14,605.56

Deposits of \$3,531.30 Gross Proceeds from parent ed ticket sales (minus Kay Meek ticket fees)

Expenses of \$2,709.41 Angst (documentary) rental, \$250.00 parent ed grant, \$81.25 gifts

Current Balance \$15,087.70

Gaming Account

Balance Forward \$255.06

Deposit of \$0.15 Interest, No expenses

Current Balance \$255.06

Special Motion – Canoe Purchase

Proposal:

That the WV DPAC contribute \$5,000 towards the purchase of a canoe for the West Vancouver School District, in support of Indigenous Education.

Rationale:

The West Vancouver School District is purchasing a canoe; a financial contribution from WVD PAC will allow for the purchase a larger canoe which will accommodate more students.

Background:

The canoe would be used for all students in West Vancouver. Teachers would have the opportunity to book it for a day under the guidance of our Cultural Advisor and local canoe expert, Bob Baker. We would also coordinate sessions with the WVPD, who also have a canoe and trailer for support.

Coast Salish lessons on the water would include First Peoples Principles of Learning, Aboriginal Worldviews and Perspectives, and key cultural protocols for our Squamish community. Bob Baker is a well known canoe expert who has been instrumental in bringing the traditional protocols for canoe journeys to the Squamish Nation. We are lucky to have him as part of our Indigenous Education team.

The canoe would be used by both elementary and secondary students throughout the year. A larger canoe would mean that we could manage to take a whole primary class together with the WVPD canoe for a journey together. We also have smaller groups of secondary classes who would be able to travel in

a group. Most journeys would be in the Strait of Georgia (Salish Sea) with experiential learning as core focus.

Our Indigenous students would be painting the canoe under the guidance of Xwalacktun (professional artist) with co-created designs for the district. They are also working on a local paddle carving project with Jada Harry and this will be a wonderful addition to that project.

Motioned: Charlotte W and Tanya M.

Carried.

Committee Reports

Finance and Facilities – Danielle Katerberg

- Welcomed new Facilities Manager Jason Wright to the Facilities team.
- Irwin Park plans coming along with Unitech Construction Management overseeing the project; work to be done over the summer
- Sentinel Gym project still needs more work to remove organic material from the site, but project is still on schedule to be completed for opening day in September
- Annual Facilities Grant: Expenditure plan includes a variety of items, such as:
 - interior modernization (resulting from the District Redesign Committee process); plumbing and electrical; new breakout spaces in schools; roofing repairs, fire alarm and fire plan upgrades; improving wheelchair access, and flooring.
- 2018/2019 Preliminary Annual Budget: The committee recommended the the 2018/19 Preliminary Budget be forwarded to the Board for adoption and filing with the ministry.

The impact that our locally-generated International Students Programs revenue has on our budget was highlighted.

- International Student Revenue accounts for 14% of our total operating budget.
- Without these funds, we would lose: • 34 FTE teachers
- 16 daytime custodians
- 9 elementary band teachers
- lunchtime supervision aides
- the Innovation Grant Program
- We would also have to:
 - reduce administration and office assistants at schools with less than 350 students
 - reduce the number of EAs, and TAs.

... And more. The operation of our schools would be deeply affected. It is important to remember that our international funds allow us to provide some of the things that make West Vancouver School District unique.

More details on the Preliminary Budget can be found in the Finance and Facilities meeting minutes posted online.

Comprehensive Health – Kelly Richter

Committee met in May; further discussion on sleep and how it affects students health and wellness. Student and parent sleep survey results will be collated and distributed to parents either before the end of this year or at the beginning of next year.

Continuing to work on ideas for Parent Education, events and engagement options for parents and students around importance and impact of sleep.

Human Resources – Andy Franks

Some teaching assistance turnover, teacher retirement and movement lower than last year. Hiring to be done over summer.

General enrollment is very strong.

Board of Education – Trustees Report – Carolyn Broady

Invitation to all DPAC Exec, PAC Chairs/DPAC Reps to September 26 District, Liaison, DPAC/PAC luncheon West Vancouver Schools Opening Day – August 30th – Ivan Coyote is the speaker

Budget passed by WV Schools Board of Trustees for 2018-19 year.

Track meet was last week. Busy time of year – grad commencements, end of year concerts these next few weeks.

Hope everyone has a great summer!

Superintendent’s Report – Chris Kennedy

Email invitation to Opening Day will be sent out in mid-August to DPAC Exec and Reps and PAC Chairs.

Teacher Hiring Updates

Fully staffed up for fall. Staff turnover is bigger than 2-3 years ago, but less than what happened at end of school year 2017.

TOC Shortage Update

There have been only a few days where we have been short on the TOC list, list looks good for the fall.

Enrollment

Enrollment is similar to this year, may be a bit up, elementary numbers solid throughout. Wish WVSS numbers up, Lions Bay too. Extra classrooms space in Lions Bay, Caulfeild and Hollyburn. Otherwise no space in schools unless we add portables. 7300 plus students. International numbers 525 across the district, over 400 is high school,

HomeStays

Elementary stays with parents who come with them, high schools stay with hosts, hosts get stipend, district is struggling to find homestays as families sell once kids graduate from high school, so is a challenge.

Stipend is \$950 per month

to do DPAC presentation on homestays

Elections in the fall

6 weeks until election once we get back to school, in October not November now.

Encourage parents to participate, engage and vote. Will have all candidate opportunities at high schools. DPAC will have All Candidates meeting on October 10th.

CASL compliance – email/privacy discussion

Email form or paper form with other forms stating purpose of communications (socialization ie, play dates, bday parties, pac emails, etc.)

DPAC Presentation – Parnaz Kashani – Career Programs in West Vancouver School District

3 Programs:

Work Experience

Youth Work in Trades

Youth Train in Trades

Who? Teachers and Career Advisors in each school, have advisor and teachers in Work Experience program

70-120 students in all schools

Teacher and Advisor Role

Help draft emails, host events (Fit BC, Career Expo)

Make Community Connections

What does it look like?

Work Experience – Brylie G.

Love animals and sewing

Working with junior sewing students and got job at Bowen Island Dog Ranch

-went on Blueprint.ca

-volunteer

- mobile vet, and ambleside vet hospital shadowing

Youth Work in Trades – Antony T.

Antony works at ACE it program and Beachhouse

Culinary Program – 89% in ACE it program

Beach house learned so much, started as dishwasher and has moved up very quickly, working on grill now.

Looking at becoming a supplier in Culinary Program

Was failing before, but attending work at Temper Pastry and always making it to work!

Youth Train in Trades – Willem Y.

Trying to find his way, not that motivated

ACE it Carpentry program – BCIT curriculum in high school. Run by Greg Cormier. Start at 7am on Day 1s, then go to classroom and work on curriculum stuff. Practical work in tent. Primary care wing for infant Centre.

Benefits – Help set up school schedule to allow ACE it program

\$480 Carpentry plus refundable money for books, \$700 Culinary

Get Level 1 first year certificate.

After high school, are applying for second year program at BCIT

Not subsidized, teachers have red seal certificate, similar to elective costs at school. Unlike Academy with coaches that are extra paid.

Waiting list? No waiting list currently. Grade 11 and 12 and special exception for Grade 10s.
Work with North Van school district and private schools to fill spots. 16 credits for Carpentry program.
(See attached presentation)

Adjournment of general meeting: 10:20am

DRAFT

ANNUAL GENERAL MEETING

President's Report on the Year – Danielle Katerberg

Thank you to all of you for coming to meetings and joining in the discussions we have here, and for everything your PACs are doing to support public education and building a sense of community with your schools. Thank you to Chris Kennedy and Carolyn Broady for attending our meetings and providing us with valuable information about our District.

Thank you to all District staff and trustees for the great partnership that we have here in West Vancouver. We are so fortunate to have the great working relationship that we do.

Looking back on the year, we've covered many areas of interest.

- Oct - PAC 101 & Bylaws
- Nov - Milo the Robot, with Lindsay Wills, Laura Couling (Learning Support teachers at Westcot) and David Platt (District Administrator of Student Services)
- Dec - Amber Pascual and Erin Crawford - Physical Literacy
- Jan - Nina Leemhuis - District Municipality of West Vancouver
- Feb - Michelle Metcalfe & Matt Trask - a look inside a modern high school classroom Mar - Brandon Biln - Vaping
- Apr - Maureen Lee - Mental Health
- May - Lynne Tomlinson - Indigenous Education
- June - Parnaz Kashani - Careers and Work Experience

The DPAC Parent Ed event in April—Anxiety screening and panel discussion—was a great success. The turnout and feedback we received suggests that there is a need for more information, resources and support for those struggling with anxiety and mental health issues.

We also started having PACs start the meeting by giving a brief presentation highlighting an event or system that they use at their school so that we can learn more from each other. We've had presentations from:

- Feb - May Wang (Lunar New Year at various schools)
- Mar - Pauline Johnson (Community Park and Outdoor Learning Space) April - Ridgeview (Mayfair)
- May - Sentinel (Multicultural Lunch)

We are saying goodbye to two DPAC Executive members who are stepping down.

Kim Campbell was elected to DPAC exec in 2014-2015 school year and has served for 4 years. Kim always has a great perspective to share, and is to thank for organizing all the DPAC brunches and lunches. Lesley Miller served on the DPAC for 6 years from 2007 to 2013, then came back for one more year for 2017-2018. Lesley's PAC experience has resulted in her being a wealth of information, for which we are grateful to have benefited. Lesley is great at asking the right questions to help keep us on task and achieve our goals.

Thank you Kim and Lesley for all the work you have done for the West Vancouver DPAC. We appreciate you and will miss you.

Wishing you all a happy, safe and relaxing summer break.

Treasurer's Report on the Year – Nina Cheema

7 schools received parent ed grant (\$1,750)

General Account:

September 2017 balance: \$16,694.26

Income: 1,293.88

Expenses: \$3,177.09

June 2018 balance: \$15,087.70

Gaming Account:

September 2017 balance: \$110.86

Income: \$2,500.00

Expenses: \$2,378.07

June 2018 balance: \$255.12

Proposal and Adoption of Budget:

Motioned: Kira and Kelly

Carried

Constitution and Bylaws Amendments

Motioned: Lesley M and Farzaneh B

Adopted (22 years later!!)

Election of Officers to the 2018-19 WV DPAC Executive

Introduction of candidates:

Danielle Katerberg – Chair

Kelly Richter – Vice-Chair

Tanya Mah – Secretary

Nina Cheema – Treasurer

Directors:

Andy Franks

Abbie Milavsky

Christina Argyros

May Wang

Amy McCarthy

Kyra Smiljanic

Slate carried.

Adjournment of AGM: 10:33.