**Bowen Island Community School PAC Meeting**

**June 15, 2016**

**EXECUTIVE IN ATTENDANCE** Carrie Thiel, Co-Chair

 Ann Walters, Treasurer

 Samantha Adkins, Secretary

 Maryam Erfani, Member at Large

 Sasha Buchanana, Member at Large

**STAFF IN ATTENDANCE** Scott Slater, Principal

 Sarah Haxby, Community Coordinator

**OTHERS IN ATTENDANCE** Lisa-Marie Bhattacharya, Caroline Parker, Alex Sinclair, Sara Skuce, Faser Simmons, Jane Miller- Ashton, Zoë Rappard, Courtney Morris,

 Terri Dewar, Dayna Purdy, Helen Wallwork, CSA Rep

**REGRETS** Shawn Cole, Yvette Gabrielle, Sheila McBurney, Hillary Cassady

**Welcome and Call to Order**

Carrie called to order at 6:40 p.m.

**Approval of May AGM PAC Minutes**

Motion to approve, Sarah Skuce, Seconded by Maryam Erfani

**Approval of Agenda**

Add signatories for account & Planning

Motioned by Samantha Adkins, Carrie Thiel Seconded

**Principal’s Report – Scott Slater**

Year End Report - Changes in curriculum, provincial, district and school changes as well. Aboriginal Education Enhancement Agreement signed June 26, 2014. This included Teddy Anderson coming this year as well as storytelling. New curriculum in draft form for 2-3 years. Takes place officially in Sept. 2016. Two big shifts: Start with the big picture, then get more specific; Competencies are key, curricular & core.

In West Vancouver, there have been new report cards, K, 4 (pilot), next year new report cards for grade 3-7.

At BICS, there will be an increased focus on inquiry-based learning that places emphasis on developing students’ critical thinking skills and self-regulation skills, improving the level of student engagement and academic achievement. 2016-19 Action plan for student learning. First year is developing, communicating and implementing the plan, Second year is to implement, collect data & refine, Year three is to refine and evaluate. Competencies are activated in the “doing of a subject” + Learning Character: Responsibility, Openness, Ambition, Resilience (ROAR).

**Treasurer’s Report – Ann Walters**

Successful BIRD fundraiser, but totals not yet in. B.C. Gaming grant has been submitted, but gaming report for Mad Hatter’s Tea had not been submitted, so Ann submitted it. She also has VIMFF raffle report. Also needs to do a gaming report at the end. Still need to collect money for hot lunch. Money is still coming in from Book sale and Chamber Orchestra Performance. Aquatic enrichment program, emergency request. PAC EXEC decided to partially fund with CSA an opportunity for students to have aquatic training at Tunstall Bay. Transferred some money to reserve funds.

Ann reviewed PAC revenue from 2009 – 2015. Also showed budget vs. Estimate Actual. Good news is, there will be some money from this year to use next year. See report for what PAC Funds and where money came from. Also 2016/17 Preliminary Budget Preview, 2016 Reserve Funds. Recommendations for where we go next.

Action: Long term Fundraising should be considered by Fundraising Committee.

New for 2016/17 is to help CSA with Art Show Fundraiser and to donate money raised to playground ($1000).

BICS PAC Draft Budget (See Budget). Budget should be approved in October.

**Signatories**: Samantha Adkins moves to remove Carrie Thiel from Bowen Island Community Parent Advisory Council Signatory list. Ann Walters Seconds. Approved.

Dayna Purdy moved to add Caroline Parker to Bowen Island Community School Parent Advisory Council Signatory List. Lisa Marie Bhattacharya seconds. Approved.

Sara Skuce, Alexandra Sinclair and Ann Walters will remain as signatories to Bowen Island Community School PAC Signatory list. Lisa Marie Bhattacharya, Samantha Adkins and Dayna Purdy are to be contacted if the bank needs to track down the Signatories.

Welcome Back Tea – Opportunity for PAC.

Action: Scott Slater will check in with PAC chairs before September.

Thursday June 30, PAC and CSA hosting Teacher Appreciation Breakfast. 6:30 a.m.

Action: Contact Alex, Helen or Carrie if you can volunteer for Teacher Appreciation Breakfast.

Action: Make pitches in September for money so budget can be made in October.

**Community School Coordinator – Sarah Haxby**

CSC Year End Report. Thanks to PAC for contributions to a great year. PAC supported programs: Sarah showed wonderful photos to demonstrate where PAC Funds have gone this year including: Roots of Empathy Program, Teddy Anderson, BICS Earth Labyrinth, Gymnastics program, Science enrichment with fair and egg drop, Homework Club, School Garden/ Nutrition, Coffee Fund so every volunteer or special guest feels welcome and appreciated, Technology fund, BICS kitchen, Staff Appreciation, CSC Discretionary Funds (Youth Curator, Grandfriends), Fruit and Veg program, Science Fair, Local farm visits.

Action: ACEbc awards and two CSA Spirit of the Community awards will be presented at the Volunteers’ Tea Monday June 27 at 12:15 in BICS Gym. All parents, staff and community volunteers are welcome.

**Appointment of PAC Co-Chair**

Carrie Thiel will be moving to New Zealand in the summer, so will be unable to continue as Co-Chair of PAC. Caroline Parker has agreed to take over Co-Chair position. Alex Sinclair moves to appoint Caroline to replace Carrie. Jane Miller-Ashton Seconds. Approved.

Caroline shared our thanks to Carrie for her enthusiastic role in PAC.

**Hot Lunch Update**

Wrap-up: On track to meet $8000 revenue goal. Higher food costs, Lost revenue (Volunteers $2000, Non-Payment $1700). Need help from PAC for participation and feedback. Plan to have survey included in BICS this week for parent input on Hot Lunch. Need PAC help for new volunteers, including coordinator, Food Safety, Survey, Promotion, Meet the Teacher night (Food Samples in the gym. Can donate so everyone can have dinner together. Could be a fundraiser and also to promote Hot Lunch awareness.)

Action: Carrie will speak with Maryam about whether to post on Facebook that we need a new Hot Lunch Coordinator and will also discuss survey. (Scott offered to put survey on Survey monkey once it is written)

Action: Hot Lunch Committee will meet after Hot Lunch at 1 p.m. Friday, June 17.

**Fundraising – Sasha Buchanan**

Committee: Dayna Purdy, Courtney Morris, Sarah Skuce and Sasha Buchanan

Bowfest: CSA also interested, could work together to do doors as fundraiser for the playground. Put out slotted survey to all parents to see if people sign up. Need 4 people at all times from 10 a.m. to 9 p.m. Minimum of $1000 or 10% of the door income. Helen Wallwork said CSA would be interested in joining as well and sharing slotted survey.

Action: Caroline Parker will make slotted survey and share.

Courtney Morris motioned that PAC take part in Bowfest fundraiser, Lisa Marie Bhattacharya seconded, Approved.

Action: Fundraising committee meeting after PAC meeting to make plan for next year.

**Open Floor – Carrie Thiel**

For next year, is there interested in a parent presentation or education night on child trafficking? Cathy Peters has worked with School Boards, RCMP and other groups to inform people on problems of child trafficking in Vancouver. Some online, some in-school recruitment. Gives information on how to protect children. No cost for presentation. Carrie passed information to Caroline to be decided for new school year.

BIRD – one more day, participation has been great. 32 adults, 8 children volunteers. Has been fun and rewarding. Thanks to Caroline for organizing. Thanks to Scott for promoting.

Early Childhood Development Roundtable. Asked for PAC Liason. Caroline is already sitting on this committee. She could act as PAC Liason. She agreed to do so. Sara Skuce could be back up person.

Action: In September, there could be a presentation on the work of the ECDR.

Carrie moved to adjourn at 8:05 p.m.