**BICS PAC Minutes**

September 21, 2016

**PAC Members In Attendance**: Caroline Parker (Co-Chair), Ann Walters (Treasurer), Samantha Adkins (Secretary), Maryam Erfani (Member at Large), Sasha Buchanan (Member at Large), Yvette Gabrielle (DPAC Rep), Sheila McBurney (Member at Large),

**Others In Attendance**: Jane Miller-Ashton, Courtney Morris, Scott Slater (Principal), Helen Wallwork (CSA Rep), Laura Magrath (Vice-Principal), Sarah Haxby (CSC), Tanya Kim, Inga Toews, Molly Chan-Heyes, Cindy Fairbank (Teacher), Carmen Yamashita (Teacher), Michelle Mountain, Sarah Cormier, Drew Rose, Margo Osinski

**Regrets**: Hillary Cassady, Shawn Cole

**Call to Order** by Caroline Parker at 6:31 p.m.

**Approval of Minutes** by Caroline, seconded by Sheila. Approved

**Approval of Agenda** by Caroline seconded by Drew Rose. Approved.

**Principal’s Report** by Scott Slater

1. New at BICS – Questions? New carpeting in Learning commons, new panels, curriculum, school goal, reporting, website.

Early November Parent Reporting meeting

1. ROAR (School Goal) opportunities & call for volunteers
   1. Diversity Group (raise welcoming environment of school)
   2. Cultural Enrichment (Sarah Haxby & Cindy Fairbank)
   3. Aboriginal Education (Sarah & other staff)
2. Projects in the school – with thanks to the PAC for the support for so many projects at BICS
   1. Line Items
   2. Learning Commons (Carmen Yamashita) Still needed: New tables and chairs in Nonfiction room, adult seating, window cut out to hallway with bar stools for student work, wall removal. Thanks to PAC for support through all previous projects & book buying. Carmen suggests donation bookmarks put on Cash for Schools website. Contact Carmen if interested in Learning Commons committee (need parent spearhead) or to volunteer in library. Sarah Cormier volunteered to help
   3. Projector (Scott) A retractable projector in the gym. Protected from gym equipment and great for community. $3000 in district account. $3000 in PAC account, Still need $12 000
   4. Music (Cindy Fairbank) 5 Initiatives. 1. Local musical, mentors & workshops. Would like to offer money to musicians to come in. 2. T-shirts for choir (grade 3-7) Cindy is looking for someone help to organize and design? Choir could vote. Choir members could pay for the t-shirt. 3. Sound equipment: new microphones and stands 4. Concert Band Instruments and repertoire. Bass drum stand, flute, trombone, trumpet, grow a library of musical scores for beginning band. (3 per year) 5. Class set of Ipads and charging stations to stay in the MOD. Projected Costs:

**Short Term: (This Year)**

2 Workshops with Local Musicians -$600.00

Choir T Shirts -$100.00

2 Mics/1 Stand -$375.00

Concert Band Instrument and three Scores -$520.00

Ipads X 6 -$2100.00

TOTAL: 3,695.00

**Long Term: (2-5 Years)**

2 workshops with local Musicians/per year -$600.00

Concert Band Instrument and three Scores -$520.00

Ipads X 24/Charging Station -$12,000.00

TOTAL: 13,120.00

Contact Cindy if you have questions or ideas to contribute. New Information since PAC Meeting: Cindy has been speaking with Access to Music Education Foundation and they are interested in working with the PAC for fundraising initiatives.

* 1. Technology (Laura Magrath) Proposal for 5 iPad Mini 2s ($350) learning support for primary reading programs & 10 Google Chromebooks ($200-400), 3 for Learning Support and 7 to replace aging/ broken ASUS computers.
  2. Playground (Sarah, CSA Report)

**Fundraising Committee** – augmenting Hot Lunch Committee

Dayna Purdy is chair for this committee. Guidelines have been created for fundraising events and a form to fill out. Answers questions of when, costs, projected income expectations of parents and school staff etc. Need approval from PAC to get documents in circulations. Caroline motions, Samantha Adkins seconds, Approved.

Sasha – update on Bowfest. Income from volunteers around $1500 - $2000. More than was projected. This will go directly to Playground Upgrade.

Question: Will form allow event to continue year after year. Scott said form will need to be filled out each year to ensure events aren’t double booked and that there is no volunteer burn-out.

Martinis with Santa Proposal – will require very minimal volunteer time.

**Community School Coordinator Report and CSA Update** – Sarah Haxby

See CSC annual report on website and in front of Sarah’s office. See also Sarah’s online newletter, emailed out last week.

CSA Update Helen Wallwork: Playground committee moving apace. April 2017 is date for completion of playground addition. Still need $21 000 by Spring. Craft fair will sell cloth bag as a fundraiser. Art by Di, donated the design. Craft Fair is December 4. Will work with PAC at art show in the spring. Mid-November will put up sign-up sheet at school for Craft Fair. Oct. 3 Youth Crafter club opens and Homework Club on Mondays and Thursdays after school. CSA is writing grants for playground. With thanks to PAC for their assistance with the playground upgrade.

**Treasurer’s Report** – Ann Walters

(See Report for details)

Bowfest income will all go toward CSA fund for Playground upgrade. PAC agreed to this in June. BIRD brought in $3200. CSA/PAC hosted thank you breakfast for BICS staff.

Gaming Grant Account summary submitted. Should hear back at end of month if it is approved.

Science Fair underway. Expenses are accruing. Need PAC approval.

Powder Ranger donation $147.36. Thank you!

Parent Education Committee – Caroline

Tanya Kim and Sheila McBurney are on committee with Caroline. Event planned for Oct. 4. Anne Wilson – OT on Island will present on Executive Functioning.

**Open Floor** – Caroline

Friday Bus Service – School board will apply for funds for us to receive bus service. Pending approval.

Yvette suggested a regular coffee house on the playground, may be able to have Scott Slater present some of the time. An informal place for parents to connect, especially new parents. Contact Yvette if you are interested. Scott and Sarah plan to host first one in October.

Caroline recommends meetings be held to 1 hour

Next PAC Meeting, October 19 at 6:30 p.m. in BICS Learning Commons

Caroline called for adjournment at 7:32 p.m.